



Educational Technology Committee

Meeting 7/07 held on Thursday, 2 August 2007, 2.30 pm to 4.30 pm in the CALT Meeting Room, Monash University, Caulfield Campus.

UNCONFIRMED MINUTES

Present:

Professor David Murphy (Chair)
Assoc Prof Gordon Sanson
Dr George Kotsanas
Dr Des Casey
Mr Vincent Dziekan
Assoc Prof Maria Garcia De La Banda
Ms Kath Roth
Assoc Prof Sally Joy
Assoc Prof Len Webster
Ms Emily Feher
Ms Janette Burke
Dr Paul White

By Elluminate Live:

Ms Alison Whitley
Dr Melissa de Zwart
Dr Phillip Dearman
Assoc Prof John Hurst

In attendance:

Mr Nathan Bailey, ITS
Ms Harsh Suri, CALT
Ms Joanne Tyler, Student and Community Services

Minutes:

Ms Gayle Nicholas

Apologies:

Professor Phil Steele
Ms Sarah Kittmer
Ms Alexandra Phelan
Mr Aidan Lister
Dr Ranjith Pathegama Gamage

1. Welcome

David welcomed members to the meeting.

2. Confirmation of minutes and matters arising

The meeting confirmed the minutes of meeting 6/07.

a. Second Life Working Group (ETC 6/07-2a)

➤ [Proposed Activities and Codes of Conduct](#)

The SL working group provided the attached Codes of Conduct.

The need to integrate ITS procedures for IT abuse with the Codes of Conduct was suggested and agreed. It was recommended that the Codes of Conduct be placed into the Monash site before it is opened.

b. Student Attendance at Lectures (ETC6/07-2b)

➤ [Evaluation of Lectopia](#)

Members noted:

- The Faculty of Science has been reviewing attendance at lectures by first year students.
- The Coursework Review has data showing two-thirds of students average working hours of 20 pw.
- Graduate programs' students are requesting all lectures available through audio recordings.

Discussion points included:

- Awareness of the shortcomings of PPTs is needed
- What is the merit of student happiness as a measure of learning?
- The shortcomings of uni/faculty templates – diversity engages
- Funding is needed for an audit of MUSO sites by Faculties
- Institutional benchmarks are needed for learning sites

Actions:

- Gordon to forward survey to Paul and Harsh
- All surveys to be forwarded to CHEQ to be placed on website
- Paul and Harsh to forward Lectopia survey to CHEQ

c. Conference and journal listings (ETC6/07-5)

➤ [Conference and journal listings](#)

It was noted that DEST will be ranking journal listings. The university is able to have input to this process.

Action:

- David will contact Max King regarding the DEST rankings.

d. Communication survey

➤ [Survey results](#)

3. Reports and updates

a. Educational Technology Framework

➤ [Draft of ET Framework](#)

The ETF is to be forwarded to the LTQC by 3 September.
The standard of the document was commended by the meeting.

Issues raised:

- A shorter executive summary needs to be prepared
- Language needs to be more assertive
- The request for funding needs to be stronger
- The distinction between Framework and Policy needs to be clearer
- The Roadmap and Framework need clearer alignment
- A clear action plan with responsibilities needs to be prepared
- Management structure needs determining
- A management position reporting directly to the DVC, with ETC as reference group was proposed
- Quality assessment needs to be better integrated
- Guidelines for old technologies are required
- A change in university culture and priorities is needed
- Institutional recognition that staff development is building a long term asset and not a cost. A budget is required.
- Staff induction should include skill acquisition
- Quality teaching engaging young people is essential

Actions:

- David and Gayle to contact ETC student members
- Off campus student committee to be contacted
- A follow up meeting * will be held to work on the ETF. All members are welcome to attend.
- Further responses, via the wiki*, were invited prior to the follow up meeting.

b. Educational Academic Advisory Committee (EAAC)

The EAAC, a new student committee, has had its inaugural meeting. The ET Framework will be discussed at the second meeting.

4. Other Business

a. ET Projects

Information on ET Projects at Monash, for the [ET Projects web page](#), should be forwarded to Gayle Nicholas.

b. Show and tell

The web site www.ted.com was recommended.

5. Next meeting

The next meeting will be held on Thursday 6 September, 2.30 pm – 4.30 pm, at the Clayton campus. The meeting will be held in CL_75_G21 (The Strip) with video links to Caulfield H7.82 and Gippsland 2W.263.

A Second Life demonstration will be given at this meeting.

Please submit items for the agenda to Gayle Nicholas by Wednesday 29 August.

*** Notes:**

1. The follow up meeting on the ET Framework will be held on **Tuesday 21 August** in the CALT meeting room on the Caulfield campus. Further information will be distributed prior to the meeting.
2. The wiki is located at:
<http://cemm.educ.monash.edu.au/discussion/calt/> ETC members requiring access should contact Bernard Holkner.