

Educational Technology Committee

Meeting 11/07

Monday 10 December 2007, 11.00 am – 1.00 pm
Video Conference Room, Building 75_G21, Clayton campus, with video link to Caulfield.

1. Welcome

Ms Dash Jayasuriya, new MSA Academic Affairs Officer.

Attendance: Prof David Murphy, Dr Des Casy, Assoc Prof Sally Joy,, Dr Bernard Holkner, Dr Paul White, Assoc Prof Maria Garcia De La Banda, Assoc Prof Len Webster, Mr Phil Norton, Ms Dana Jayasuriya, Mr Nathan Bailey, Ms Lawrence Maskill (for Peggy Maher), Mr Simon Huggard (for Janette Burke).

Apologies: Ms Janette Burke, Mr Aidan Lister, Ms Kate Roth, Dr Melissa de Zwart, Prof Phil Steele, Ms Emily Feher, Dr Philip Dearman, Ms Alison Whitley, Ms Alexandra Phelan, Dr Vince Dziekan, Ms Peggy Maher.

In Attendance: Mr Tom Chandler, Mr Ruben Hopmans

Minutes: Ms Gayle Nicholas

2. Confirmation of minutes and matters arising

The minutes of meeting 10/07, 1 November, 2007 were confirmed.

3. Educational Multimedia Projects

[PowerPoint presentation](#) (1995KB) [PDF](#) (3040KB)

Tom Chandler and Ruben Hopmans presented their work at Berwick.

Third year studio students are working on interdisciplinary and interfaculty projects. Graduate students are being retained as research assistants. A pool of talented students is available for employment on projects at Monash.

Sixty to seventy students are specialising in 3D modelling.

Issues raised in discussion included:

similarities/differences with Second Life environment
seeking input from the [Disabilities Liaison Unit](#) regarding suitability of symbols etc.
the need to seek funding to pursue 3D modelling in the classroom

4. Reports and Updates

4.1 Educational Technology Framework - planning implementation.

David reported that a group consisting of Phil Steele, Alan McMeekin, John Hurst, Len Webster, Nathan Bailey and himself met with Adam Shoemaker. He reported that the DVC (E) will assume authority for educational technology and that the Educational Technology Framework will be given visibility and influence. Adam is chairing the Learning Spaces committee.

On Friday 14 December the above group is meeting with Cecilia Hewitt to establish a plan for an eLearning structure that is parallel to the existing eResearch Centre.

Four major strategic initiatives are going ahead in 2008.

4.2 Lecture capture and broadcasting subcommittee

Terms of Reference & Requirements [Word](#) (141KB) [PDF](#) (105KB)

Paul reported that the subcommittee had met and the attached document drawn up. Feedback on the document will be sought via a wiki.

Paul noted that pedagogical issues need to be considered alongside the technological issues of lecture capture and broadcasting.

Paul requested that the ETC give consideration to copyright issues.

Actions:

1. David to seek feedback from the LTQC.
2. Gayle to circulate details of wiki.
3. Dash will arrange student representation on the subcommittee.

Discussion covered issues of students attendance at lectures and students campus life.

Gordon referred to survey in the Faculty of Science which showed that students preferred to attend lectures if the lecturer was not just reading a PPT.

4.3 Policy subcommittee

Terms of Reference [Word](#) (21KB) [PDF](#) (10KB)

The role of the subcommittee was clarified as developing new policy within the policy recommendations in the Educational Technology Framework.

4.4 Digital media SIG

Lindsay Smith will advise on Berwick School of IT staff to join the Digital

Media SIG.

4.5 Conference sub-group

A conference and journals page will be available on the ETC web site soon.

4.6 Conferences and seminars

4.6.1 Learning Technologies Conference, Queensland.

<http://videolinq.tafe.net/learningtechnologies2007/>

David complemented the "exemplary organisation" of the conference. The video streams available at the URL provided were recommended. The presentation by Anne Bartlett-Bragg was noted as being of particular interest.

5. Other Business

5.1 Video conferencing for seminars

Bernard raised the difficulties of meeting with students via video conference. The lack of university support for Skype and the difficulty of bringing in students around the world for meetings in the Faculty meeting room were particular areas of concern.

Maria noted that ITS informed her Skype is now permitted within the university. This has not been communicated to staff.

The meeting recommended that the university should fast track the following:

1. publicly accessible video stream
2. wiki tool
3. blog tool

Actions:

1. Bernard to email Gayle outline of recommendations
2. The group attending the meeting at the Office of the DVC (E) on Friday 14 December to raise these issues as high priority needs
3. Maria to forward Skype URL, provided by ITS, to Gayle*.

The issue of reporting lines for educational technology being split between divisions ie., ITS through admin and ETC through DVC (E) was raised as needing discussion with the Office of the DVC(E).

*Note: Skype URL: <http://www.its.monash.edu.au/staff/networks/skype.html>

5.2 AuSakai 2008

On Nathan's behalf Gayle requested volunteers to assist planning

AuSakai08 which will run in Melbourne, organised by the Uni of Melb and Monash.

Volunteers: Margot Schumaker (through Maria), Gayle Nicholas, MNHS faculty member (through George), Bernard's colleague from Education, Gordon's colleague from Science.

Members were asked to clarify the list of volunteers via email to Gayle asap.

5.3 Proposed 2008 Conference

International is planning an internal conference for May 2008 in conjunction with FIT, MNHS and others. Kate Roth has invited the committee to forward ideas for the conference.

5.4 ETC Meetings in 2008

[Meeting dates and venues for 2008.](#)

The lack of a meeting venue to hold a group of the size of this committee with a conferencing facility has led to a plan for members to usually attend meetings on their home campus. The chair will rotate campuses.

Faculty members were requested to follow up with their ADT/E regarding Faculty representatives on the ETC for next year.

5.5 Quality survey

Survey results [Word](#) (39KB) [PDF](#) (20KB)

5.6 David Murphy's retirement

David Murphy reported he will retire at the end of April 2008.

The first meeting of the ETC for 2008 will be held on **Thursday 14 February, 2.30 pm - 4.30 pm** chaired from H7.82 at Caulfield.

Note: As there are only 14 seats in the video conference room at Caulfield members are being asked to attend the video conference venue on their home campus. Please submit items for the agenda by Wednesday 6 February.